



Welcome to the Ostfalia
Faculty of Business

Fact Sheet

General Information

Name	Ostfalia University of Applied Sciences	
Address	Main Campus at Wolfenbüttel	Salzdahlumer Str. 46/48 38302 Wolfenbüttel
	Faculty of Business at Wolfsburg	Siegfried-Ehlers-Str. 1 38440 Wolfsburg
Website	University	https://www.ostfalia.de/cms/de/ (German)
	International Student Office	https://www.ostfalia.de/cms/de/iso/ (German)
	Faculty of Business	https://www.ostfalia.de/cms/en/w/ (English)

Coordinators	Faculty:	Elisabeth Uta
	Incoming and outgoing exchange	e.uta@ostfalia.de
	International Student Office:	Tanja Wulfert incoming-iso@ostfalia.de
	Incoming exchange	
	Head of International Students Office	Ulrike Wiegand international@ostfalia.de
Erasmus Code	DE WOLFENB 01	

Academic Information

Academic Calendar The academic calendar is divided into two semesters. A semester lasts six months, however, lectures are only held four months out of each semester.

Spring/Summer

Start	1 st March
End	31 st August
Start of lectures	1 st March
End of lectures	Around 10 th June
Start of exams	Subsequently of the lectures
Duration of the exam period	3 weeks
Semester break	July-August

Fall/Winter

Start	1 st September
End	28 th February
Start of lectures	Around 20 th September
End of lectures	22 nd December
Start of exams	2 nd January

	Duration of the exam period	3 weeks
	Semester break	February
Study Options in German	Current semester study options https://www.ostfalia.de/cms/de/w/studium/stundenplaene/	
Study Options in English	https://www.ostfalia.de/cms/en/w/courses/	
Language Courses	Current semester options: https://www.ostfalia.de/cms/de/sprachen/aktuelles-kursangebot/aktuelles-kursangebot/ Please pay attention to the campus!	
Course Load	Exchange students are permitted to gain a maximum of 30 ECTS credits per semester of study. We recommend 15-24 ECTS. A German language course (4-6 CP) is additional and mandatory.	
European Credit Transfer System (ECTS)	<p>The European Credit Transfer System (ECTS) is a standard student-centered system across the European Union. It is based on the student workload to achieve the objectives of a program, specified in terms of learning outcomes and competences.</p> <p>Student workload in ECTS consists of the time required to complete all planned learning activities such as attending lectures and seminars, independent studies, preparation of projects, examinations etc.. One ECTS-credit represents a student's workload of 30 working hours.</p>	
Assessment	There is usually no homework assigned during the semester; however, students must be self-disciplined and study throughout the semester to prepare for final exams. Even though there are some courses that base the final grade on several assignments, most final grades or scores received are based primarily on one final exam.	

Grading	<i>Grade</i>	<i>Mention</i>	<i>Explanation</i>
	1.0	Very Good	Passing grade
	1.3	Very Good –	Passing grade
	1.7	Good +	Passing grade
	2.0	Good	Passing grade
	2.3	Good –	Passing grade
	2.7	Satisfactory +	Passing grade
	3.0	Satisfactory	Passing grade
	3.3	Satisfactory –	Passing grade
	3.7	Sufficient/Adequate +	Passing grade
	4.0	Sufficient/Adequate	Passing grade
	5	Unsatisfactory	Failing grade

Application

Deadlines	Spring	30 th November (previous year)
	Fall	31 st May

Form	Our International Student Office (incoming exchange) will send our application form to you once the contact is established.
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Process	<p>Exchange Students</p> <ol style="list-style-type: none"> 1. Nomination by the home institution 2. The home institution will contact our incoming exchange 3. Application <p>Free Mover, non-degree seeking</p> <ol style="list-style-type: none"> 1. Enrollment in a university abroad (field of study: business) 2. Contact our incoming exchange 3. Application <p style="margin-left: 40px;">Note: You must stay enrolled in your home institution.</p> <p>Degree seeking students</p> <ol style="list-style-type: none"> 1. Please contact our student registration office for more information. https://www.ostfalia.de/cms/de/immatrikulation/onlinebewerbung/
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Accommodation

Recommendation Inexpensive housing is difficult to find in our area. We recommend staying at the student residence halls run by the Studentenwerk Niedersachsen. Our International Student Office will assist you with the application for the student residence halls.

Student Residence Halls There two options available in Wolfsburg:

1. Heßlinger Straße:
<https://stw-on.de/en/wolfsburg/wohnen/he%C3%9Flinger-stra%C3%9Fe>
2. Seilerstraße:
<https://stw-on.de/wolfsburg/wohnen/seilerstra%C3%9Fe>

Please apply with our International Student Office!

Costs

Administrative fee There is no tuition fee at the Ostfalia. However, an administrative fee must be paid every semester.

The fee includes a semester ticket for the public transport:
<https://www.dein-semesterticket.de/alles-zum-ticket/streckennetz/>

Administrative fee for exchange students: ~ € 310

Administrative fee for free mover: ~ € 385

Costs prior to your study Please be aware that the administrative fee, visa costs and the housing deposit are due before you come to Wolfsburg.

Monthly costs of living (estimated) It is reasonable to estimate about € 900 a month to live and study in Wolfsburg. Students planning to travel should budget more money.

Rent: € 300 – 550

Groceries: € 150 – 300

Personal care: € 30

Writing utensils: € 10

Leisure: € 50

German health insurance: € 90 (non-EU students)

Travel costs are highly individual.

Please note, that we do not offer any meal plans. There is a cafeteria available on the campus. Costs per meal: € 2-4.

Required literature will be provided by the library or by the lecturers.
