

FACT SHEET

FH Aachen University of Applied Sciences, Germany
(ERASMUS+ Code D AACHEN02)

Department of International Affairs

Address	Bayernallee 11, D-52066 Aachen, GERMANY	
Postal Address	FH Aachen University of Applied Sciences Postfach 100560 Department of International Affairs D-52005 Aachen Germany (please send only small-sized letters to this PO Box) ----- For all other deliveries (parcels, oversized letters, courier service, etc.): FH Aachen University of Applied Sciences Bayernallee 11 Department of International Affairs D-52066 Aachen Germany	
Websites / Email	www.fh-aachen.de https://www.fh-aachen.de/en/fh-aachen/university-structure/central-administration/division-ii-student-and-academic-affairs/ii4-department-of-international-affairs https://www.fh-aachen.de/en/studies/applying/international-applicants/exchange-students Email: aaa@fh-aachen.de	
Head Dept. of International Affairs	Ms Nathalie Kazma Email: kazma@fh-aachen.de	☎: +49 (0) 241 6009 51018
Deputy Head Dept. of International Affairs	Ms Britta Ritzal Email: ritzal@fh-aachen.de	☎: +49 (0)241 6009 53290
ERASMUS+ Institutional Coordinator	Ms Julia von Schwartz Email: von-schwartz@fh-aachen.de	☎: +49 (0) 241 6009 51342
Deputy ERASMUS+ Institutional Coordinator	Ms Britta Ritzal Email: ritzal@fh-aachen.de	☎: +49 (0) 241 6009 53290
Exchange Coordinator for INCOMING students from partner universities in engineering, architecture, design	Mr Edin Horic (Aachen) Email: mobility@fh-aachen.de Mr. Christopher Bürger (Campus Jülich), Email: mobility@fh-aachen.de	☎: +49 (0) 241 6009 54925 ☎: +49 (0) 241 6009 53830

Exchange Coordinators for OUTGOING students outside Europe in engineering, architecture, design	Ms Sabine Brinker (Aachen) Email: brinker@fh-aachen.de and Ms Britta Ritzal (Campus Juelich) Email: ritzal@fh-aachen.de	☎: +49 (0) 241 6009 51303 ☎: +49 (0) 241 6009 53290
Exchange Coordinators for OUTGOING students within Europe , incl. ERASMUS+ in engineering, architecture, design	Ms Linda Weller (Aachen) Email: weller@fh-aachen.de and Ms Britta Ritzal (Campus Juelich) Email: ritzal@fh-aachen.de	☎: +49 (0) 241 6009 52839 ☎: +49 (0) 241 6009 53290
Exchange Coordinators Dept. of Business Studies for all OUTGOING and INCOMING business students	FH Aachen University of Applied Sciences Department of Business Studies International Faculty Office (IFO) Eupener Str. 70 D-52066 Aachen Germany https://www.fh-aachen.de/en/faculties/business-studies/international-affairs https://www.fh-aachen.de/en/faculties/business-studies/international-affairs/incoming-students Please check the different nomination and application deadlines of the Dept. of Business Studies Email Contact: incoming.wirtschaft@fh-aachen.de	
Coordinator for Staff Mobility for OUTGOING staff	N.N. Email: erasmus-studyabroad@fh-aachen.de	
Coordinator for Staff Mobility for INCOMING staff	Mr Edin Horic (Aachen) Email: mobility@fh-aachen.de Mr. Christopher Bürger (Campus Jülich), Email: mobility@fh-aachen.de	☎: +49 (0) 241 6009 54925 ☎: +49 (0) 241 6009 53830
Nomination Deadlines for Incoming Exchange Students	Official nomination by email mobility@fh-aachen.de for Summer Semester: 31 October	Official nomination by email mobility@fh-aachen.de for Winter Semester: 30 April
Application	All students are required to apply through our online application portal only. Link and deadlines will be sent after nomination by home university!	
Application Deadlines	for Summer Semester: 30 November	for Winter Semester: 31 May
Language Requirements	For the Faculties of Architecture and Civil Engineering a German Language Level of minimum B1 is required. Please add certified proof to application. All other language requirements according to agreement.	
Semester Start	Summer Semester 01 March Lecture period from mid March to mid July	Winter Semester 01 September Lecture period from mid September to mid February Begin of free intensive German Language Course: (recommended for all exchange students) during March and September

Orientation week	Usually 2 weeks before the start of the lectures
German Language Courses	FH Aachen University of Applied Sciences offers a free intensive German language course at the beginning of the semester (2 weeks) before lectures start as well as a free German language course during the semester. To receive credits, regular attendance during the semester and a final exam are required.
Course Search	https://www.fh-aachen.de/en/studies/range-of-studies-offered (different admission requirements for exchange students) Course information (per study programme and semester): www.campus.fh-aachen.de and on the websites of the academic departments Faculty of Business Studies / Lectures taught in English: https://www.fh-aachen.de/en/faculties/business-studies/international-affairs/# All other Faculties / Lectures taught in English: https://www.fh-aachen.de/en/studies/applying/international-applicants/exchange-students/courses-in-english
Classes / Exams	Lectures, group work/exercises, lab work and project-based learning Examinations: Oral and/or written examinations at the end of the semester Winter semester: End of January/early February plus (in some academic departments) middle of March Summer Semester: Mid-late July
Language of Instruction	Bachelor's programmes mainly taught in German, several Master's programmes taught in English.
ECTS Credit System and Workload	1 academic year = 60 credits 1 semester = 30 credits One credit reflects a workload of 25-30 hours, including classroom time, labs, preparation, homework, etc. A standard semester consists of 30 credits.
Grading System	1,0 – 1,3 sehr gut (very good) 1,7 – 2,3 gut (good) 2,7 – 3,3 befriedigend (satisfactory) 3,7 – 4,0 ausreichend (sufficient) 5,0 mangelhaft (not sufficient, fail)
VISA / Residence Permit	EU citizens: A residence permit can be obtained after arrival. Registration at the City Registration Office (Einwohnermeldeamt/Buergerservice) is required. Non-EU students must generally apply for a Student Visa at the German Embassy / Consulate in their home country (exceptions for American, Canadian, Australian and some other nationalities). For further information see https://www.daad.de/en/study-and-research-in-germany/plan-your-studies/visas/ and https://www.auswaertiges-amt.de/en/visa-service. Important notice: If you are allowed to enter Germany without a student visa (e.g. if you have Australian or American citizenship) you will not be allowed to take a student job until you have applied for your student residence permit at the local Foreigners' Office (request for appointments in Aachen: auslaenderamt@staedteregion-aachen.de). Non-EU students coming from a partner university within the European Union: If you have a valid student residence permit from another EU country for the complete duration of a planned mobility programme with a maximum duration of 360 days (e.g. ERASMUS+), you may apply in advance for your entry permit to Germany according to the European directive 2016/801/EU ("REST"). All required documents must be submitted to our exchange coordinator Britta Ritzal (ritzal@fh-aachen.de) at least 4-6 weeks before the beginning of the mobility programme.

VISA / Residence Permit	Please contact your exchange coordinator at the FH Aachen in advance in order to get a prior confirmation if this rule applies to you, so that you can avoid a visa application at a German embassy. Attention: The residence permit of another Schengen country is <u>not automatically valid for studies in Germany</u>, but only for a visit as a tourist for a duration of 90 days. You may not study in Germany without the written confirmation by the EU directive ("REST") or a normal student visa. Student visas <u>cannot</u> be obtained at the Foreigners' Office in Aachen or Kreis Dueren after arrival, but <u>only in advance</u> in the country of residence. After arrival and enrolment: 8-12 weeks before the entry visa expires, enrolled students who live in Aachen must apply for their student residence permit at the Foreigners' Office of the StaedteRegion Aachen in Aachen. Students who live in Juelich, Linnich, Dueren or another city within Kreis Dueren must apply for their student residence permit at the Foreigners' Office of Kreis Dueren (office in Juelich). See also https://www.fh-aachen.de/en/studies/studying/information-for-international-students
Summer Schools	Summer Schools organized by the FH Aachen Faculty of Mechanical Engineering and Mechatronics (taught in English, see below): https://www.fh-aachen.de/fachbereiche/maschinenbau-und-mechatronik/rund-ums-studium/auslandssemester/fb8-summer-schools ROS Summer School (Robot Operating Systems) 3D printing Summer School Industry 4.0 Summer School Summer School Renewable Energy organized by the FH Aachen Faculty of Energy Technology (taught in German): https://www.fh-aachen.de/en/research/institutes/sij/das-institut/summer-school-renewable-energy
Housing	The Department of International Affairs offers a limited number of rooms in student dorms to exchange and double degree students from partner universities and assists with finding a room. The average rent per month for a furnished room/apartment in Aachen or Juelich can range from €250 € to €500 or even more. Additionally, a security deposit of two or three months rent is often required.
Monthly Costs of Living	Costs of living in Aachen or Juelich sum up to approximately 900 € per month (including costs for housing, food, entertainment, books, transport, health insurance and personal expenses). The German embassies abroad and the Foreigners' Offices currently require proof of € 992 per month from applicants for a student visa or student residence permit.
Additional Fees	Administrative fee (this is not a tuition fee) of approx. €320 per semester is obligatory for enrolment (includes a ticket for free public transport in the German state of North Rhine-Westphalia (NRW), a student activity fee and university accident insurance).
Health Insurance Requirements	Valid health insurance is required for enrolment. Non-EU citizens can purchase public health insurance after arrival in Germany for approximately €110 per month. Travel health insurance for the first two weeks is highly recommended as the student health insurance only becomes valid upon enrolment. EU-citizens should bring their European Health Insurance Card (EHIC-Card).
Campus Facilities	- Internet-Access in every building of the university - Libraries in every department, several canteens - Computer laboratories and group rooms - Sports (see http://hochschulsport.rwth-aachen.de/hsz/)

Transport from Airport/ Train Station to Campus	Students must arrange their own transportation. For train connections from the airport to Aachen (or Juelich, 35 km away from Aachen) check: www.bahn.de <u>Nearest airports:</u> Düsseldorf, Köln-Bonn, Maastricht (NL) <u>Other international airports:</u> Frankfurt, Brussels (B) Approximately 2 weeks after enrolment, students receive their travel card for free public transportation in the German state of North Rhine-Westphalia (NRW).
Information / Facts about Germany	www.aachen-studis.de https://www.internationale-studierende.de/en/ www.tatsachen-ueber-deutschland.de/en https://www.study-in-germany.de/en/ https://www.deutschland.de/en https://www.dw.com/en/top-stories/s-9097 https://www.make-it-in-germany.com/en/study-training/studies-in-germany https://www.daad.de/en/study-and-research-in-germany/first-steps-germany/ https://www.daad.de/en/study-and-research-in-germany/