

Your partner institution	Ostfalia University of Applied Sciences ERASMUS+institutional Code: DEWOLFENB01 Campus Wolfenbüttel (main campus) Campus Wolfsburg Campus Salzgitter Campus Suderburg
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Contact for contracts and strategic issues	Ostfalia University of Applied Sciences International Relations Office Salzdahlumer Straße 46–48 38302 Wolfenbüttel
Head International Relations Office	Mr. Kai Hillebrecht Kai.hillebrecht@ostfalia.de Phone +49 5331 939 17500
Administration International Relations Office Partner agreements & Erasmus+ teaching/staff mobility	Mrs. Corinne Motard-Schäfer c.motard-schaefer@ostfalia.de phone +49 5331 939 10920

Contact for all student related issues	Ostfalia University of Applied Sciences International Student`s Office – headquarters Robert-Koch-Platz 8a 38440 Wolfsburg
Head International Student`s Office & ERASMUS+Coordinator	Ms. Ulrike Wiegand u.wiegand@ostfalia.de phone: +49 5361 8922 15510
Outgoing students from Ostfalia to our partner universities	<u>Campus Wolfenbüttel & Campus Salzgitter</u> Ms. Sonia Garau a-s.garau@ostfalia.de phone: +49 5331 939 15900 <u>Campus Wolfsburg & Campus Suderburg</u> Ms. Ulrike Wiegand u.wiegand@ostfalia.de phone: +49 5361 8922 15510

Incoming students from your institution to Ostfalia	Ms. Tanja Wulfert t.wulfert@ostfalia.de phone: +49 5331 939 15920	Postal address: Am Exer 1 , room 0.07 38302 Wolfenbüttel Germany
Academic Calendar 2025	<u>Spring Semester 2025</u>: 01 March – 31 August Lectures: 4 March – 10 July (incl. exam period) Exams: mid June – 10 July Semester holidays: 10 July – end August <u>Fall Semester 2025/26</u>: 01 September 2025– 28 February 2026 Lectures: 22 September– 31 January 2025 (incl. exam period) Exams: January 2026 Semester holidays: obligatory Christmas break in 2025 + February 2025	
Deadline for exchange nominations and applications	Mid November Mid May	for the following spring/summer term for the following fall/winter term
Nomination process	Email to incoming-iso@ostfalia.de Name, date and place of birth, email address of the student as well as the period of stay at Ostfalia and the supposed faculty	
Arrival dates for exchange students	1 week before lectures start is recommended	
Orientation	International students should attend the Orientation events (information session, welcome desk etc) organized by the International Students' Office. Those events are always directly in the week before the start of the lectures.	

Courses for exchange student	The courses offered at Ostfalia UAS are mainly taught in German. English taught programs are: Faculty of Business offers an “International Academic Year”. The Faculty of Law offers an “International Business Law Semester” in English: The Faculty of Mechanical Engineering offers a few courses in English: https://www.ostfalia.de/cms/de/iso/.galleries/iso_download/English-Lectures-Mechanical-Engineering-Ostfalia-2.pdf The Centre for Modern Languages offers language courses (including German language courses). All courses are free of charge!
Language of instruction	The vast majority of the undergraduate courses are taught in German.
Student accommodation	Rooms are available in the student residences. International Student Office happily assists students to get a room.
Cost of living	- In the federal state of Lower Saxony students do not pay any tuition fees but a semester contribution to the student union`s purposes of about 350 €. They will get the student ticket for public transportation e.g. - Housing deposit in the student residence: 400 € - Housing costs: 350 – 450 €/month - Ostfalia Cafeteria: Lunch 4 € - Quick Service Restaurants: Lunch 10–20 € - Coffee: 4 € - Sandwich: 3 €–5 € - Dinner in a restaurant: 15 – 40€ - Health insurance: about 125€/month - TV & radio license(mandatory): 19€/month - Mobile phone: approx. 10 – 25 €/month - Students need at least 950 €/month in total

Application procedure	1. Nomination by partner institution 2. Ostfalia gets directly in contact with the students and provides information and the link to the digital application form. 3. The following documents have to be uploaded then: ○ Curriculum Vitae ○ Passport ○ Passport Foto ○ Transcript ○ Erasmus+ applicants: Learning agreement and EHIC ○ Accommodation form if the students opt for assistance ○ Proof of sufficient health insurance policy 4. Ostfalia provides an invitation letter or returns the signed Learning Agreement and stays in constant contact for any doubt the students might have
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